

BALLVILLE TOWNSHIP TRUSTEES – REGULAR MEETING
BALLVILLE TOWNSHIP HOUSE
TUESDAY, APRIL 3, 2018 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. by Chairman David P. Stotz with the Pledge of Allegiance. Also present were Trustees Richard A. Geyer and W. Robert Kusmer, along with James Barney of Kocher & Gillum, Solicitor.

Moved by Mr. Geyer, seconded by Mr. Kusmer, that the minutes of the March 20, 2018 meeting be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer – Yes; Mr. Stotz –Yes; the motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees: Appropriation Status, Payment Listing, Receipt Listing, Fund Status, Cash Summary by Fund, Resources Available for Appropriation, and Comparison of Budget and Appropriated. A verbal financial report was given as follows for today’s meeting:

Total bills:\$ 9,220.32
Total receipts:\$ 13,986.16
Cash total:\$ 1,202,696.93

It was moved by Mr. Kusmer, seconded by Mr. Geyer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer –Yes; the motion carried.

PUBLIC COMMENT

A sign-in sheet was passed around and all present were requested to sign in (attached).

Scott Miller, township resident and Sandusky County Commissioner, was present to invite everyone to the county courthouse which was recently renovated. The commissioners’ office is open from 8:00 a.m. – 4:00 p.m. Monday through Friday, with a public forum on Tuesdays and Thursdays from 10:00 a.m. for an hour or so. Residents should call ahead to schedule a one-on-one appointment with a commissioner. Mr. Miller reported that the county’s budget is in good shape.

Gary Grayson spoke next, and said that he was speaking on behalf of Terri Weickert to resolve the fence violation matter. He read two prepared statements, and advised the fiscal officer that he would give her copies of them; they are attached to the minutes.

Ballville Volunteer Fire Department Chief Doug Crowell was present to discuss an application that he was given for the OTARMA Police and Fire Policy Grant Application; however, the township must apply for it as the fire department cannot. This grant would provide \$1,000.00.

Chief Crowell also provided information on grants for bees to pollinate in the new park, as discussed recently. Trustee Kusmer will follow up on this.

Mrs. Ickes was provided a copy of Universal Farms' Certificate of Insurance and proof of BWC by Doug Crowell regarding their brush drop-off contract.

CEMETERY BOARD REPORT - Jack Ferguson and Jim Gillis

Discussion took place regarding the correct day, date, and time for the upcoming Cemetery Board meeting: Tuesday, May 1, 2018 at noon.

Superintendent Lagrou advised that cemetery cleanup has been advertised for April 1-15.

Mr. Lagrou has C.L. Deemer Roofing coming to look at the problem at the Oakwood Mausoleum roof.

The trustees signed a deed for Warren R. Kusmer for McGormley Cemetery:
Section 12, Lot 24, Graves 1 and 2

Mrs. Ickes asked about the donation the township has made in the past for Memorial Day expenses for veterans' flags through the local American Legion (which is no longer in existence). Mr. Ferguson said he would look into this with the VFW.

ZONING INSPECTOR REPORT - David Bain, Zoning Inspector

Mr. Bain reviewed the Ballville Township Zoning Report from April 3, 2018, which was entered into the township's meeting minutes.

Mr. Bain informed the trustees that there is a Zoning Board of Commission meeting next week and a Board of Zoning Appeals meeting the following week.

Mr. Grayson asked the trustees if a determination would be made on the Weickert fence issue today, and if they are willing to go into Executive Session to discuss the matter. He stated that a decision at the next meeting would be fine since getting back on things is something they have never accomplished. Mr. Grayson then left the meeting at 5:55 p.m.

Mrs. Ickes advised that the Zoning Resolution Text Changes were filed with the County Recorder on March 27, 2018, and a copy was given to John Willey of Regional Planning.

PARKS BOARD REPORT - Bill Lagrou and Kerry Wood

Mr. Wood stated that he had nothing new to report.

Mr. Lagrou stated that the township will be using its crew to plant grass in the Chudzinski Johannsen park soon (no cost to the township).

Following discussion, Mr. Kusmer made a motion, seconded by Mr. Geyer, to approve the free use of two shelterhouses and the Conner Park facility, with employee staffing only for opening and closing of the park, for the following five organizations shown with the corresponding dates:

1. St. Joseph Easter Egg Hunt – held March 31, 2018
2. NAMI – April 28, 2018
3. Heartbeat – May 5, 2018
4. Cystic Fibrosis – May 12, 2018
5. Step Ahead – May 19, 2018

Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried and these five organizations have the trustees' approval to use the township's facilities as outlined above.

The township will provide free use of Conner Park, its shelterhouses, and there will be township employees working during the American Cancer Society Relay for Life that will be held at Conner Park June 9, 2018. (The township had voted to be a sponsor again for the American Cancer Society Relay for Life walk in Conner Park on June 9, 2018 on November 7, 2017).

Discussion took place with Solicitor Jim Barney regarding the sale of food by outside groups at these events. This is permissible, but there are fire code and health department rules that must be followed.

Shelterhouse rentals were discussed, and the use of inflatables being brought in for events was discussed. Solicitor Barney will review the township's contracts for shelterhouse and sports contracts.

The Sam's Club membership fee of \$45.00 was discussed as it is due soon. Mrs. Ickes advised that purchases at Sam's were under \$400.00 last year, but included chairs for the guests at cremations, and trash bags that Mr. Lagrou said the township liked because they held up well. Mr. Geyer made a motion to renew the membership. There was no second on the motion. Mr. Lagrou will see if the same trash bags can be purchased from WalMart online as they are not available in their stores. The fiscal officer should prepare a check for the next meeting for renewal of the membership and the trustees will vote at that time.

Mr. Lagrou announced that the township was successful in getting a recycled plastic lumber grant from the OSS Joint Solid Waste District for a tree surround, three ADA wheelchair-accessible hexagon picnic tables, and four-6 ft. benches which will be used at both Conner and Chudzinski-Johannsen Parks. (The trustees passed Resolution 2018-1 on January 16, 2018 for the grant application). The purchase will be from Bright Ideas in Akron, Ohio. Cost breakdown on the total \$6,267.00, split as 25% from OSS for the grant (\$1,568) and 75% from the township which includes freight charges (\$4,699). Mr. Kusmer made a motion, seconded by Mr. Geyer, for the expenditure for the OSS grant. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried. Mr. Lagrou said that OSS will pay the township upon submitting proof of the purchase.

The March 24 Easter Egg hunt in Conner Park went well – the weather was cold, but 30 children came for a fun time.

ROAD SUPERINTENDENT REPORT – Superintendent Bill Lagrou

Superintendent Lagrou stated that the last loads of road salt have come in. We have received the 300 ton that were ordered. The City of Fremont took the salt to their Front St. city barn to store for the township. We have a total of 350-375 tons of salt now. Mr. Lagrou's suggestion for an easy access salt bin is to keep the construction rectangular, avoiding the multiple sides/edges sometimes seen in salt bins.

ODOT has dirt out by Madison Motors on State Street that they have offered to the township, and it can be hauled away for free. Mr. Lagrou will see if the county wants to go in with us and work something out. The dirt could be used at our new park, and Mr. Lagrou will advise ODOT accordingly.

Spring is just around the corner, and the snow fences are down, tractors are ready for ditch-mowing, and work has been done on catch basins.

The Sandusky County Engineer has certified Ballville Township for 55.142 miles of township roads.

Road striping through the County Engineer was discussed. Mr. Lagrou stated that we just had Baker and Rice Roads done, and there are no roads that are in urgent need of striping. He suggested that since the Issue II project done on part of Cole Road this year will be re-striped, the township might consider striping the rest of Cole Road to be consistent. The trustees will look into this.

Mr. Lagrou reported that Columbia Gas has done some roadwork, cutting a hole in the road. Permits and bonds were discussed as the township was not notified prior to the work being done.

Mrs. Ickes asked the trustees about a bill received from Vel A Da (Dennis Stacy) for loss of crops due to last year's Stahl Road drainage project. Mr. Geyer made a motion, seconded by Mr. Kusmer, that the bill from Mr. Stacy for \$1,507.50 be paid. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried.

Mr. Lagrou has looked into the Wright residence on Timpe Road regarding the water problem.

The low bid from Erie Blacktop will be accepted by the trustees at the time the Issue II project is awarded in July (Cole Road repaving).

Mr. Geyer asked about the Poorman's subdivision repaving. Mr. Lagrou advised that Sandusky Township has submitted a letter to the County Engineer to bid this out. Mr. Kusmer made a motion, seconded by Mr. Geyer, that Ballville Township repave its portion of Poorman's subdivision in conjunction with Sandusky Township. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried. Mr. Kusmer will submit a letter that Ballville Township will go in jointly on the project, with a projected cost for Ballville of \$90,000.00 based on last year's estimates. Mr. Lagrou will also let Carlos Baez at the county engineer's office know.

A discussion on road life took place. Mr. Lagrou advised that some of our roads are 20 years old, and they hold up better because of the quality of the blacktop that was used back then.

OLD BUSINESS

NEW BUSINESS

Mr. Kusmer made a motion, seconded by Mr. Geyer, that the township renew its fire protection contract with Ballville Township Fire Department for three years at \$215,000.00 per year. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried. Solicitor Barney will prepare a resolution and contract for passage and signatures at the April 17, 2018 meeting.

Liquor license renewals are on June 1 each year, and the trustees had no objections; no action was taken.

Mr. Geyer made a motion, seconded by Mr. Kusmer, to renew the June 6, 2018 township's property/casualty and liability insurance through OTARMA (Sprouse Agency). Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried.

Mr. Kusmer made a motion, seconded by Mr. Geyer, to pay the 2017 second half taxes on the Tiffin Road property purchased last year which must be done in order to file a tax exemption, as it should be filed in the year following the purchase. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried.

Mr. Kusmer made a motion, seconded by Mr. Geyer, for appropriations in the fire fund to reflect anticipated estimated resources. The motion passed following a roll call vote: Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; as Resolution 2018-12:

RESOLUTION 2018-12

A Resolution of the Board of Trustees of Ballville Township to increase appropriations to a total of \$248,000.00 in Fund 2281 Fire and Rescue, Ambulance and EMS Services

Mr. Kusmer made a motion, seconded by Mr. Geyer, to no longer transfer interest earned on the balance in the Chudzinski-Johannsen Park Fund from the General Fund. The motion passed following a roll call vote: Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; as Resolution 2018-13:

RESOLUTION 2018-13

A Resolution of the Board of Trustees of Ballville Township to discontinue the transfer of interest earned in Fund 1000 General Fund to Fund 4901 Park Development Fund for the Chudzinski Johannsen Park as passed in Resolution 2017-27

Mr. Kusmer made a motion, seconded by Mr. Geyer, for reallocation in the General Fund for the purchase of the 2017 Parks Grant swings. The motion passed following a roll call vote: Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz – Yes; as Resolution 2018-14:

RESOLUTION 2018-14

A Resolution of the Board of Trustees of Ballville Township to reallocate among account line items within the General Fund to pay obligations associated with the 2017 Sandusky County Parks Grant received by the township

Mr. Kusmer made a motion, seconded by Mr. Geyer, that the township will not pay the invoice from Domain Listings for \$228.00 as it does not appear to be legitimate. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried and the bill will not be paid (no check was issued).

The trustees took no action on correspondence from Dominion Energy the township received as Columbia Gas customers.

The trustees took no action on the budget review and discussion for the Audit Committee on the agenda.

Brian Edwards advised the trustees that the annexation agreement between the City of Fremont and Ballville Township expired some time ago. Trustee Kusmer advised that it was not renewed by the City of Fremont during the term of Mayor Jim Ellis (2012-2015), but that this has been discussed with the current City of Fremont administration.

The March 31, 2018 Bank Reconciliation, purchase orders, and checks for bills, were signed by the trustees at this meeting.

There being no further business, it was moved by Mr. Kusmer, seconded by Mr. Geyer, to adjourn the meeting at 7:20 p.m. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz – Yes; the motion passed and the meeting was adjourned.

Respectfully submitted,

Ellen K. Ickes, Fiscal Officer

David P. Stotz, Chairman