

BALLVILLE TOWNSHIP TRUSTEES – REGULAR MEETING
BALLVILLE TOWNSHIP HOUSE
TUESDAY, JUNE 19, 2018 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. with Chairman David P. Stotz leading the Pledge of Allegiance. Also present were Trustees Richard A. Geyer and W. Robert Kusmer.

Moved by Mr. Geyer, seconded by Mr. Kusmer, that the minutes of the June 5, 2018 regular meeting be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer – Yes; Mr. Stotz –Yes; the motion carried.

Moved by Mr. Geyer, seconded by Mr. Kusmer, that the minutes of the June 15, 2018 special meeting for finances be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer – Yes; Mr. Stotz –Yes; the motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees: Appropriation Status, Payment Listing, Receipt Listing, Fund Status, Cash Summary by Fund, Resources Available for Appropriation, and Comparison of Budget and Appropriated. A verbal financial report was given as follows for today’s meeting:

Total bills:\$ 36,534.45

Total receipts:\$ 4,460.71

Cash total in all funds:\$ 1,064,262.15

It was moved by Mr. Kusmer, seconded by Mr. Geyer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer –Yes; the motion carried.

PUBLIC COMMENT

A sign-in sheet was passed around and all present were requested to sign in (attached).

CEMETERY BOARD REPORT - Jack Ferguson and Jim Gillis

Superintendent Lagrou advised that Deemer Roofing is done with the Oakwood Mausoleum roof repair work. They removed shingles, but were able to put them back on with no breakage. The rubber membrane in the northwest corner may be a problem in the future, and Mr. Lagrou said that Deemer will be able to handle the repair on that if needed. Mr. Ferguson believes that the township can remove the slight discoloration on the side of the mausoleum by hosing or powerwashing it.

Discussion took place on the township’s appropriate display of cemetery registration certificates.

The township will place wreaths at the veterans’ section of McGormley Cemetery for the July 4 holiday. The McGormley gates have remained open.

The trustees signed three deeds for McGormley Cemetery:

Deed #1340 (for name change)	Tammy Michaels	Section 13	Lot 16	Grave 4
Deed #18100	Scott Stout II	Section 14	Lot 15	Grave 4 & 8
Deed #18101	Scott Stout II	Section 14	Lot 17	Grave 5

ZONING INSPECTOR REPORT - David Bain, Zoning Inspector

Mr. Bain reviewed the Ballville Township Zoning Report from June 19, 2018, which was entered into the township's meeting minutes.

Mr. Bain advised that the Board of Zoning Appeals will hold three hearings tomorrow night.

PARKS BOARD REPORT - Bill Lagrou and Kerry Wood

Mr. Wood reported that the last Parks Board meeting was not well-attended. Those present discussed the possibility of swapping mulch for the playground in place of recycled plastic tables and benches for which the township had been awarded the OSS grant.

The American Cancer Society Relay for Life on June 9 appears to have had only 500-600 people, the lowest attendance in the many years this event has been held at Conner Park. It is likely that the heat and chance of rain kept people away. Only 80 hotdogs were sold by the township. The expense of portable restrooms was discussed, and the township will not be having them available next year for this event. Mr. Lagrou suggested not having the township's concession stand next year since it seems that a lot of people bring their own food anyhow. The Cancer Society has selected June 8 for next year's event. The trustees took no action regarding the event in 2019.

Mr. Kusmer stated that with General Fund budget cuts, the parks will not be mowed as frequently.

Mr. Wood stated that people are complaining about the cost of the new park (Chudzinski-Johannsen). Discussion ensued, and it was noted that the township has approximately \$13,000.00 in the purchase of the property; there will be a free road by contractor(s); a \$300,000.00 grant from the State of Ohio; a \$100,000.00 donation from Kinder-Morgan; and rental income from years of farming the property. Trustee Kusmer will have something out on the township's website to explain the expenditures, as well as grants and donations for the park's acquisition and development.

The S. River Road park property was discussed. Trustee Geyer questioned that if the township gave this property back, who would be getting it. Mr. Lagrou said the exact address of the property is 1061 CR 201, and also stated that the county has not made a formal request to get this land back.

A shelterhouse rental to Gloria Ortiz was canceled at her request shortly before the reservation date, and Ms. Ortiz requested a refund. Mr. Lagrou advised that, per the shelterhouse agreement, a refund could only be made if the township was able to re-book. There was no other subsequent reservation, so Mr. Lagrou advised the trustees that he would extend the offer to Ms. Ortiz that she could reschedule for some available time later this year if she wished, but there would be no refund.

Mr. Lagrou is still working on ordering the swings that the township was awarded through the Sandusky County Parks grant.

He also advised that Journeys has provided copies of their Department of Agriculture permits and a Certificate of Insurance for the bouncy house rentals that may come into Conner Park.

Mr. Lagrou has responded to the KLA Risk Management inspection checklist and the items have been addressed. The swings in question cost \$212.00 and the olds ones have been changed out.

The playground bridge has caused some problems. No vendor will put a new bridge on another brand/vendor's equipment. The original playground equipment came from Iron Mountain Forge, in Texas, and we might not be able to get a bridge from them; it is possible the township will be able to install something else there. Mr. Lagrou will continue working on this.

ROAD SUPERINTENDENT REPORT – Superintendent Bill Lagrou

Mr. Lagrou was asked by Buchman Rd. resident, Jim Banks, if the township would be repaving Buchman this year. Mr. Kusmer advised that it would probably be repaved next year.

The 2016 Signs Grant signs are just about all installed, and Mr. Lagrou will file the final paperwork with ODOT once all the signs are up.

Somehow, the name of Ballville Township, along with other entities, appeared on ODOT's Summer Salt Contract application this year – 100 ton for Ballville. The minimum bid is for 1,000 ton and perhaps collectively there was enough for the minimum. However, Ballville, and several other entities listed on the application, did not apply for Summer Salt. Sandusky County Engineer's office and ODOT are looking into what happened. The Summer Salt Contract price is \$58.35 a ton, and the price is usually higher than Winter Salt, which is estimated to come in at \$50-52 a ton. The township can decide what it wants to do since the salt has been delivered to Sandusky County's salt bins. The township's cost would be approximately \$5,800 if we take the 100 ton.

OLD BUSINESS

Mrs. Ickes followed-up on a question Derek Sprouse (Sprouse Insurance) raised at the June 5 meeting regarding whether the township had a signed agreement with Sandusky County Sheriff's Department for Ballville Township. She advised that County Administrator Theresa Garcia was not aware of any such contract to provide law enforcement to any specific jurisdictions in the county. Ms. Garcia suggested that perhaps this was a reference to mutual-aid agreements.

Mrs. Ickes advised that the township received a tax bill for the Southland Meadows detention pond and it will be addressed under New Business items on the agenda tonight. She further provided a follow-up from the June 5 meeting regarding ownership of the Southland Meadows detention pond that she has not received a response from Assistant Prosecutor Mark Mulligan. Mr. Kusmer advised that he had recently received an email from Mr. Mulligan stating that this was not the township's property and that he would send a copy of what he received to Mrs. Ickes.

Mr. Kusmer will look into the OTARMA Police grant for LEADS payment further, and provide an update from the discussion at the June 5 meeting.

OTARMA has advised that Cyber Breach Liability is, in fact, covered under our OTARMA property and casualty insurance policy for \$250,000 starting with this year's renewal. We will be receiving a change endorsement from OTARMA clarifying this. Last year the township elected to pay a small additional premium for \$50,000 of coverage.

NEW BUSINESS

Due to cost-saving measures, health insurance contributions by employees/elected officials are being made effective July 1. Mr. Kusmer made a motion, seconded by Mr. Geyer, to make the following changes to the township's health insurance payment structure. Mrs. Ickes read the following aloud:

“ Effective July 1, 2018

Health insurance for the employee is provided at no cost.

The township has implemented a spousal waiver for access to township healthcare if the spouse is eligible for healthcare with his or her employer.

Additional health insurance coverage for a spouse and/or dependent(s) may be purchased by the employee through the township's health insurance plan upon a monthly payment of 100% of the premium for the spouse and/or dependent(s). Payment, in the form of a paper check, shall be payable to the health care insurer, and shall be received by the fiscal officer by the 10th of the month preceding the billing period.

The township will continue to fund the HRA benefit at the same rate”.

Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried. This language shall replace the current language in the employee handbook regarding health insurance.

Due to additional cost-saving measures, Mr. Kusmer made a motion, seconded by Mr. Stotz, regarding compensation for board members of the Board of Zoning Commission, Board of Zoning Appeals, and Parks Board, Parks Board secretary and grant writer, to volunteer status effective July 1, 2018. Mrs. Ickes read the following aloud:

COMPENSATION OF BOARD MEMBERS FOR BOARD OF ZONING COMMISSION, BOARD OF ZONING APPEALS, AND PARKS BOARD

Effective July 1, 2018, regular and alternate members of the Board of Zoning Commission, Board of Zoning Appeals and/or the Parks Board shall serve the township on a volunteer basis and no compensation shall be paid by the township.

Effective July 1, 2018, the position of Parks Board Secretary shall be served on a volunteer basis and no compensation shall be paid by the township.

Effective July 1, 2018, the position of Parks Board Grant Writer shall be served on a volunteer basis and no compensation shall be paid by the township.

Effective July 1, 2018, the chairman of respective Board of Zoning Commission, Board of Zoning Appeals and/or the Parks Board shall be responsible for the preparation of all documents and meeting minutes on a volunteer basis.

Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried.

Mr. Geyer made a motion, seconded by Mr. Kusmer, to not pay semi-annual taxes on Southland Meadows Detention Pond, due July 13, 2018. Mrs. Ickes will void check #28511 prepared for the trustees' signatures. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried. Mrs. Ickes will follow up on getting the ownership issue resolved so that the proper owner (Kern/KF Ventures, or whomever) is billed for the taxes.

Mr. Kusmer made a motion, seconded by Mr. Geyer, to apply for the OTARMA MORE grant for General Fund reimbursements of registration fees for Ohio Township Conference (\$100), Local Government Conference (\$200), and for \$200.00 of the \$212.00 for the Conner Park replacement swings. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried.

NEW BUSINESS

Mr. Kusmer made a motion, seconded by Mr. Stotz, for passage of a resolution to add a General Fund current expenses levy to the November 6, 2018 ballot, captioned as follows.

A RESOLUTION BY THE TRUSTEES OF BALLVILLE TOWNSHIP DECLARING THE AMOUNT OF TAXES THAT MAY BE RAISED BY LEVY AT THE MAXIMUM RATES AUTHORIZED BY LAW WITHOUT THE VOTE OF THE ELECTORS TO BE INSUFFICIENT AND DECLARING THE NECESSITY OF AN ADDITIONAL LEVY IN EXCESS OF SUCH RATES

Upon a roll call vote: Mr. Geyer - No; Mr. Kusmer - No; Mr. Stotz – No; the motion did not pass (0-3).

Mr. Kusmer made a motion, seconded by Mr. Stotz, for passage of a resolution reducing General Fund appropriations as a cost-control measure. The motion passed following a roll call vote: Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz – Yes; as Resolution 2018-24:

RESOLUTION 2018-24

A RESOLUTION OF THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP TO ADJUST APPROPRIATIONS OF CERTAIN ACCOUNT LINES IN 1000 – GENERAL FUND

Trustee Kusmer requested, that since the General Fund current expenses levy resolution was not passed, that the trustees set another special meeting date to discuss finances of the township. Suggested meeting dates are Wednesday, June 27 at 10:00 a.m. or Friday, June 29 at 10:00 a.m. Mrs. Ickes advised she would double-check her availability, advise the trustees of the date selected (or an alternate date if needed), and advertise in the local newspaper as required.

Mr. Kusmer advised that the trustees will need to cut another \$182,000 out of General Fund expenditures. Mrs. Ickes advised that the 2019 tax budget will need to be prepared based on these budget cuts at the same meeting.

Purchase orders and checks for bills were signed by the trustees at this meeting.

There being no further business, it was moved by Mr. Kusmer, seconded by Mr. Geyer, to adjourn the meeting at 6:55 p.m. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz – Yes; the motion passed and the meeting was adjourned.

Respectfully submitted,

Ellen K. Ickes, Fiscal Officer

David P. Stotz, Chairman