

BALLVILLE TOWNSHIP TRUSTEES – REGULAR MEETING
BALLVILLE TOWNSHIP HOUSE
TUESDAY, OCTOBER 2, 2018 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. with Chairman David P. Stotz leading the Pledge of Allegiance. Also present were Trustees Richard A. Geyer and W. Robert Kusmer, along with James Barney of Kocher & Gillum, Solicitor.

Moved by Mr. Geyer, seconded by Mr. Kusmer, that the minutes of the September 18, 2018 meeting be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer – Yes; Mr. Stotz –Yes; the motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees: Appropriation Status, Payment Listing, Receipt Listing, Fund Status, Cash Summary by Fund, Resources Available for Appropriation, and Comparison of Budget and Appropriated. A verbal financial report was given as follows for today’s meeting:

Total bills:\$ 13,622.79
Includes payroll taxes omitted from 9/18/18 meeting as marked on Payment Listing

Total receipts:\$ 67,986.40

Cash total in all funds:\$ 1,194,655.59

It was moved by Mr. Kusmer, seconded by Mr. Geyer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer –Yes; the motion carried.

PUBLIC COMMENT

A sign-in sheet was passed around and all present were requested to sign in (attached).

CEMETERY BOARD REPORT - Jack Ferguson and Jim Gillis

Mr. Gillis reported that the Cemetery Board did not have its second-half meeting which would have been held today if they would have had it. November 17 is the day that veterans’ flags will be pulled from the cemeteries.

Superintendent Lagrou informed the trustees that all foundations are in for the year.

Discussion took place on the status of an indigent veteran burial (Faraday). Time may run out for the county to pay for the burial if the family does not contact the township or the veterans’ office soon. No payment has been made on the foundation at this time. The township needs to hear back from the family member contact to set up a date, but she cannot be reached by the township or the veterans’ office.

Superintendent Lagrou said that there are several burials scheduled.

The township will have had the Grasshopper mower for two years in April, 2019, and typically the cemeteries' mower is traded in every two years. Trade-in cost is \$2,000; a new mower is \$8,000. After discussion, Mr. Ferguson suggested that the township give the Grasshopper another year by getting it serviced.

PARKS BOARD REPORT - Bill Lagrou and Kerry Wood

Mr. Wood advised that the next Parks Board meeting is next Monday (October 8).

Discussion took place on water samples, the EPA, and Mr. Lagrou's certifications. There is one more water sample to be taken this year. Superintendent Lagrou will post a sign that there will be no portable restrooms available this year after the restrooms are closed.

Training for sports team coaches was discussed regarding concussion control, prompted by an article several years ago in the GrassRoots Clippings by the Ohio Township Association. Mr. Lagrou stated that coaches all get this required training, and we are fortunate that there have not been many sports injuries in Conner Park.

The township Halloween Party will be Saturday, October 27 at 7:00 p.m.

It was discussed that there might be public urination issues if the township does not have public restrooms.

Superintendent Lagrou renewed his well licenses online recently. Licenses are issued per well – there are two in Conner Park.

He advised that starting October 1 he has to track his time for the EPA to make sure there are no leaks in the restrooms. The frequency of reporting was discussed and after next year's inspection (happens every three years) the township will have to go from quarterly to monthly. Water samples are \$25.00 a well, so the cost will be \$50.00 a month. If there is a bad sample, the charge is \$25.00 each time a well is tested until it comes up clear. It costs \$70.00 to check for nitrates.

Later in the meeting, it was discussed that the township has not received the Chudzinski-Johannsen Park contract back from the state. Mrs. Ickes advised that she is expecting a return call from Tim Robinson at ODNR. Bidding requirements were discussed, and bidding is needed for expenditures over \$50,000.00 per Solicitor Barney. Mrs. Ickes requested that the township be aware of the extra documentation requirements involved with spending the state capital improvement funds.

Trustee Kusmer said he would like to see the pond bid out yet this year. Jeff Finn from US Wildlife told Mr. Lagrou that the grasses should be mowed four years in a row and then burned off every fifth year.

ROAD SUPERINTENDENT REPORT – Superintendent Bill Lagrou

Superintendent Lagrou discussed the Lowes account and the discount that the township receives. There have been discounts of 5% and 33% on two different purchases recently.

The township has a three-year contract with Republic Services and our rates were just raised in the middle of the contract by \$46.00 a month (\$268 to \$314). Mr. Lagrou resolved the matter and the frequency of pickup can be changed for cost-savings. Mr. Geyer made a motion, seconded by Mr. Kusmer, to make the changes to the Republic Contract for pickup only twice a month during October, November and December for a monthly rate of \$187.62. The monthly fee for the other nine months will be \$276.41 with weekly pickups. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried.

Compliance for the required postings the township must have was discussed and Solicitor Barney advised that FMLA affects the township, and that the 'less than 50 employees' language only applies to private entities. Superintendent Lagrou will make sure the employee breakroom is current on all required postings. The Concealed Carry Weapon law was discussed.

Erie Blacktop should be starting on the Issue II project in the middle of next week. There has been an increase in the number of residents complaining about Cole Road since it was milled. Mr. Lagrou said that the residents understand once he explains that milling was done when the contractor was available; the residents will be happy with the blend of the road with their driveways once the project repaving is done.

The township's future facility site across Tiffin Road is coming along, and the Issue II (Cole Road) millings have been put in place to make room for the millings that will be coming from the Poorman subdivision project.

The township was informed that the City of Fremont has trenched across Ponds Side Drive.

Superintendent Lagrou said that the township crew has been working across Tiffin Road, and planting grass along roads and where trees have been taken down. Grass was planted as a final part of last year's Stahl Road drainage project at the Bower and Grabenstetter residences.

Sandusky Township's skid loader has been used quite a bit recently by our workers, and they need it back for a short time. Sandusky Township, in turn, will be using Ballville's Kubota and grass seeder. Trustee Kusmer stated that our townships have a reciprocal agreement.

ZONING INSPECTOR REPORT - David Bain, Zoning Inspector

Mr. Bain reviewed the Ballville Township Zoning Report from October 2, 2018, which was entered into the township's meeting minutes.

The Dirnberg property lot size was discussed regarding splitting up the 100 ft. frontage width. Solicitor Barney advised that frontage cannot be split without a variance, and it would be frowned upon by the county. Trustee Kusmer stated that a "flag lot" is not legal. Mr. Bain stated that John Willey of Regional Planning was consulted on this matter.

Discussion took place on the dilapidated Oakwood Street commercial building that has a collapsed roof and consequently, safety and health concerns. Solicitor Barney advised that the property does not meet the criteria for a nuisance property and suggested that Mr. Bain contact the Sandusky County Health Department.

Mrs. Ickes advised that Brad Lawrence has indicated that he does not wish to have his term on the Board of Zoning Appeals renewed on January 1, 2019. Mr. Kusmer made a motion, seconded by Mr. Geyer, to accept his non-renewal with regret. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried. Mrs. Ickes will notify Mr. Lawrence accordingly.

The vacancy left by Mr. Lawrence will leave the Board of Zoning Appeals with four voting members and two alternates starting January 1, 2019. It was discussed that the Board of Zoning Appeals will need to make a recommendation to the trustees for a replacement voting member following its next meeting.

OLD BUSINESS

NEW BUSINESS

The trustees received an anonymous letter regarding loud trucks, and took no action.

A thank you letter was signed for the donation of \$1,000.00 by Walter Whittle and his wife, Jill.

Mr. Geyer made a motion, seconded by Mr. Kusmer, to renew the HRA account with Burnham and Flower on January 1, 2019. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion carried.

The September 30, 2018 Bank Reconciliation, purchase orders and checks for bills were signed by the trustees at this meeting.

There being no further business, it was moved by Mr. Geyer, seconded by Mr. Kusmer, to adjourn the meeting at 6:40 p.m. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz - Yes; the motion passed and the meeting was adjourned.

Respectfully submitted,

Ellen K. Ickes, Fiscal Officer

David P. Stotz, Chairman