BALLVILLE TOWNSHIP TRUSTEES – REGULAR MEETING
BALLVILLE TOWNSHIP HOUSE
TUESDAY, APRIL 2, 2019 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. with Chairman W. Robert Kusmer leading the Pledge of Allegiance. Also present was Trustee David P. Stotz and James Barney of Kocher & Gillum, Solicitor. Chairman Kusmer advised that Trustee Richard A. Geyer would be absent tonight.

Moved by Mr. Stotz, seconded by Mr. Kusmer, that the minutes of the March 19, 2019 meeting be approved as written. Upon a vote, Mr. Kusmer – Yes; Mr. Stotz –Yes; the motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees: Appropriation Status, Payment Listing, Receipt Listing, Fund Status, Cash Summary by Fund, Resources Available for Appropriation, and Comparison of Budget and Appropriated. A verbal financial report was given as follows for today's meeting:

Total bills: .....$ 114,923.11

Total receipts: .....$ 14,814.20

Cash total in all funds: .....$ 1,247,264.90

Mrs. Ickes noted that the semi-annual payment of $107,500.00 to the Ballville Volunteer Fire Department was included in the bills for this meeting. It was moved by Mr. Stotz, seconded by Mr. Kusmer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Stotz – Yes; Mr. Kusmer –Yes; the motion carried.

The trustees reviewed account activity for the Sam's credit cards for the last billing period, and Chairman Kusmer and Trustee Stotz signed the credit card attestation. Payment by check is included in the above referenced bills.

PUBLIC COMMENT
A sign-in sheet was passed around and all present were requested to sign in (attached).

David Rimelspach was present and advised that he has a very nice home on the river, and a problem with garbage piling up at a neighboring property that is not being kept up.

ELECTRIC AGGREGATION
Joe Garrett of Trebel LLC asked for a motion to enter into a contract with the township for AEP electric aggregation. He wanted to clarify that only Toledo Edison was included in the motion the trustees previously passed for aggregation. Toledo Edison and AEP have staggered expirations within Sandusky County's electric aggregation, and they must be changed separately. The Toledo Edison portion of the county's aggregation is up now, and the AEP portion does not expire for another year.

Mr. Garrett discussed purchasing scenarios, and advised that lower usage cycles result in lower prices at bid time. The township can get a lower price per kilowatt, perhaps under five cents, if a contract was signed now because the rate probably would not be available next year. He added that a good time to buy is when futures are low, and they could also wait until the rate they are looking for is reached.

After clarifying that a motion is needed by the trustees for the AEP portion, Mr. Stotz made a motion, seconded by Mr. Kusmer, to allow the chairman to sign the contract for AEP. Upon a vote – Mr. Kusmer – Yes; Mr. Stotz – Yes; the motion passed.

Mr. Garrett stated that letters regarding aggregation will go out to current Toledo Edison residents first, and AEP customers will receive letters later. As Toledo Edison customers receive their letters and discuss this other residents, there will be confusion and questions. He apologized for having not made this clear before, and he hopes to eliminate any misunderstanding before the first round of letters go out.

CEMETERY BOARD REPORT - Jack Ferguson and Jim Gillis

Mr. Gillis was welcomed back, and he stated that he missed everyone for the last three months. When he returned home, he went through the cemeteries and they look good.

Mr. Gillis asked Mr. Lagrou about trees for the cemeteries and was advised they will be getting to them.

Cemetery cleanup has been advertised on the message board and township website for April 1-15. The township crew will go in after that and finish cleaning up.

Mr. Lagrou advised that the township is renewing the Pontem cemetery software, as discussed previously. Taking into consideration that the township may end up receiving Oakwood Cemetery, a change to UAN software would be made most efficiently when all cemetery records could be converted at one time.

The Cemetery Board will have a meeting on Tuesday, May 21, 2019 at noon so that it is after the Oakwood Cemetery May meeting and they would be best-suited to address any potentially new developments.

Mr. Lagrou discussed a letter he received from the Sandusky County Veterans' Association. The township was notified that indigent burials cannot be made in the Veterans' Section unless the deceased has been a resident for more than year and left the service in good standing.

Mr. Gillis responded affirmatively that he was interested in serving another term on the Cemetery Board as his term expires May 13, 2019. Later in the meeting, Mr. Kusmer made a motion, seconded by Mr. Stotz, to renew the expiring term of Mr. Gillis. Upon a vote, Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion carried.

ZONING INSPECTOR REPORT - David Bain, Zoning Inspector
Mr. Bain reviewed the Ballville Township Zoning Report from April 2, 2019, which was entered into the township's meeting minutes. Trustees will get printed copies when the printer is working again.

Trustee Kusmer discussed the farm market property Mr. Rimelspach owns at Rt. 53 and CR 201. Mr. Rimelspach advised that he is having an "ongoing" sale of the items at the property. He is in the process of selling the property, and will be selling produce there through November. He has a one-month option to rent the property after it is sold.

Mr. Bain updated the trustees on problems with realtor signs in the township. He will be sending a letter to one realtor who said signs would be removed, but Mr. Bain has observed are still there.

Mr. Lagrou received a complaint call at the township house about Mr. Bain, and a threatening comment made if Mr. Bain returns to the property. Mr. Bain advised the property has been a problem for some time and the family has experienced several deaths and may have had some hardships. He was simply documenting the problems by taking photos.

On April 24 there will be a zoning appeal hearing for Dave Voelzke for a 5 ft. setback.

On April 17 the Board of Zoning Commission will hold its reorganizational meeting.

Mrs. Ickes advised that Tom Ackerman has accepted an alternate position on the Board of Zoning Commission.

Dave Schwartz has told Mrs. Ickes that he intends to resign as an alternate and will not be accepting the regular member position for personal and family reasons. He advised that he would submit his resignation in writing.

There are three openings on the zoning boards, and the trustees took the following action:

Mr. Kusmer made a motion, seconded by Mr. Stotz, to accept Harold Ingram as an alternate on the Board of Zoning Appeals. Upon a vote: Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed.

Mr. Kusmer made a motion, seconded by Mr. Stotz, to accept Ronald Shoemaker as an alternate on the Board of Zoning Appeals. Upon a vote: Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed.

Mr. Kusmer made a motion, seconded by Mr. Stotz, to accept James Miranda as an alternate on the Board of Zoning Commission. Upon a vote: Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed.

PARKS BOARD REPORT - Bill Lagrou and Kerry Wood
Discussion took place on moving alternate Christy Gooslin, who is currently the board secretary, to a regular member to replace the vacancy left by the death of Joe Pemberton. Mr. Wood will report back to the trustees if Mrs. Gooslin is interested.

Superintendent Lagrou stated that the American Cancer Society/SCRAP Certificate of Insurance matter has been resolved. The township does not need to provide a Certificate as previously discussed.

Mr. Lagrou must take mandatory EPA training for well testing and can take a portion of it on April 30 or May 1. The cost is $205.00 for six hours of the training.

The township Easter Egg Hunt is set for Saturday, April 13 at 1:00 p.m. Mr. Lagrou wanted to make sure it was set for 1:00 p.m. He noted that the time had been reported in recent meeting minutes as 12:00 noon.

Twelve cases of athletic field striping paint, enough to get through the year, would cost $588.00 and it is cheaper if purchased this way.

The Conner Park restrooms will open on April 15.

Discussion turned to the Chudzinski Johannsen Park roadway bids which were opened on March 19. Trustee Kusmer advised that 14 sets of bid documents had been taken out, 13 bids were received, and 10 were below the estimate of $260,000.00. He added that the roadway will be 24 ft. wide, curbed on one side, and one-half mile long. The township has received a $300,000.00 grant for the park's development. The work should be completed by the end of September, per the contract.

Mr. Rimelspach asked about the road's construction and plans for park development. Chairman Kusmer advised that this is a 'passive' park with meadows, etc. and, hopefully, a pond can be added. The roadway base coat will be put down first, and will be allowed to settle. The finish coat will be added later. There will be no cutting of the roadway or damage to it because of further park development, and the storm sewer is going in at the same time as the base coat. The township will be working with Misty Meadows during park development. Additional state grant funds may be received which would allow the addition of a community center in a renovated barn.

Mr. Kusmer made a motion, seconded by Mr. Stotz, to accept the low bid from Great Lakes Demolition in the amount of $222,966.70 for the roadway construction in Chudzinski-Johannsen Park. Upon a vote, Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion carried. Mr. Kusmer will get the project paperwork going to inform Great Lakes of their successful bid, and the other bidders of the same. Superintendent Lagrou had provided the bid results to all bidders following the bid opening.

The Parks Board meeting minutes from March 11, 2019 were entered into the township's meeting minutes.

ROAD SUPERINTENDENT REPORT – Superintendent Bill Lagrou
The Buchman Road repaving project bid opening date was set for Tuesday, May 7, 2019 at 6:00 p.m., and Mr. Lagrou will advise County Engineer Carlos Baez accordingly.

Upcoming Saturday brush drop-off dates are set for April 13 and May 11 at Universal Farms.

Mr. Lagrou spoke to Time Warner about a late fee the township received recently, which was waived after he contacted them. He also updated the contact persons for the township to include Mrs. Ickes and Mr. Kusmer.

Rain is causing problems on Darr Road and the township will be seeking ways to alleviate and correct them.

Mr. Lagrou would also like Carlos Baez to look at Timpe Road problems. Adkins will be going out there, and they are also going to work on Bartson Road.

There is an April 12 deadline to apply for road striping with the county. The estimate to stripe all of Buchanan Rd. is $2,800.00; for Cole Rd. it is $3,600.00, not including last year's Issue II work from Morrison to Buchanan. After discussion, it was decided the roads are not that bad at this time. If Tiffin and Morrison Roads are Issue II projects for next year, they will be restriped at that time and additional striping could be added to the Issue II project.

The John Deere tractor used for ditch maintenance needs new tires soon, and Superintendent Lagrou advised that they usually last 4-5 years. He got estimates from Smiley Tire - $1,333.60; Wilson Tire - $1,182.00; and Ohio Tire - $1,264.00. Mr. Stotz made a motion, seconded by Mr. Kusmer, to purchase the tires from Wilson Tire. Upon a vote: Mr. Kusmer – Yes; Mr. Stotz – Yes; the motion passed.

OLD BUSINESS
Tornado sirens were discussed as a follow up to the March 19 meeting. The township has four sirens: three are from Federal, and one is from American. The two newer sirens are in Conner Park and at C. R. 41. In order to reprogram the sirens for the new county-wide EMA emergency system, Mr. Lagrou got an estimate of $1,050.00 for the three Federal sirens from Bender Communications in Toledo, but he noted that they cannot reprogram the American siren. He will talk to Futronics about reprogramming all four sirens as he has learned that they did the work for Townsend Township. It was discussed that Lisa Kuelling of EMA has advised that there are no more grants available for sirens. Mrs. Ickes stated that she has double-checked, and new sirens and repairs are a General Fund expenditure. Mr. Lagrou suggests that the township may be able to replace the Buckland/Saner and the Cole/Myrtle siren with a new one when the time comes. He has discussed the tornado sirens with Atul (Sandusky County IT).

NEW BUSINESS

Mr. Lagrou stated that a representative of the Bureau of Workers' Compensation ("BWC") stopped in today and advised that the township is on their "hit list". The BWC has requested a preliminary meeting with the township. They would like to tour the township's facilities to provide recommendations rather than to impose fines. Mr. Lagrou will contact them and find out who all needs to be present, probably himself and a trustee(s) and he will advise accordingly.

Catawba Security will need to be called about the power outage last week that may have affected the performance of the security system.

The new employee handbook will be discussed at the April 16 meeting.

Mr. Kusmer made a motion, seconded by Mr. Stotz, to renew the township's property/casualty/ liability insurance with OTARMA at the June 6 renewal date. Upon a vote, Mr. Stotz – Yes; Mr. Kusmer – Yes; the motion passed.

Mrs. Ickes advised that the Sandusky County Economic Development Corporation (SCEDC) recently sent the township a reminder for the $2,500.00 pledge that would have been due in January if the trustees had voted to make the pledge. The trustees agreed that SCEDC had been advised that there would be no contribution this year. Mrs. Ickes was directed to send a letter to that effect.

The township's annual $50.00 donation for flags at veterans' graves for Memorial Day was discussed. The VFW is taking care of this, and Jack Ferguson will look into getting something for the trustees to review.

Chairman Kusmer will look into the Windows 10 upgrade suggested by Cal Anderson, OTARMA's cybersecurity person. OTARMA has approved the MORE grant for a Windows upgrade since Mr. Anderson made the recommendation to the township.

Mrs. Ickes advised that when the new employee handbook is completed OPERS has requested a copy to make determinations on employment for volunteer board members.

The March 31, 2019 Bank Reconciliation, purchase orders and checks for bills were signed by the trustees at this meeting.

There being no further business, it was moved by Mr. Stotz, seconded by Mr. Kusmer, to adjourn the meeting at 6:52 p.m. Upon a vote, Mr. Kusmer - Yes; Mr. Stotz – Yes; the motion passed and the meeting was adjourned.

Respectfully submitted,

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Ellen K. Ickes, Fiscal Officer

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W. Robert Kusmer, Chairman