BALLVILLE TOWNSHIP TRUSTEES – REGULAR MEETING
BALLVILLE TOWNSHIP HOUSE
TUESDAY, APRIL 16, 2019 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. with Chairman W. Robert Kusmer leading the Pledge of Allegiance. Also present were Trustees Richard A. Geyer and David P. Stotz.

Moved by Mr. Geyer, seconded by Mr. Stotz, that the minutes of the April 2, 2019 meeting be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer – Yes; Mr. Stotz –Yes; the motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees: Appropriation Status, Payment Listing, Receipt Listing, Fund Status, Cash Summary by Fund, Resources Available for Appropriation, and Comparison of Budget and Appropriated. A verbal financial report was given as follows for today's meeting:

Total bills: .....$ 24,701.47

Total receipts: .....$ 57,904.45

Cash total in all funds: .....$ 1,283.642.79

Mrs. Ickes advised that the receipts included $55,379.12 in rollback taxes from the State of Ohio, and approximately $500.00 from the manufactured homes property tax settlement.

It was moved by Mr. Stotz, seconded by Mr. Geyer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Geyer – Yes; Mr. Stotz – Yes; Mr. Kusmer –Yes; the motion carried.

Chairman Kusmer signed the credit card attestation for a Croghan Colonial Bank VISA card account. Payment by check is included in the above referenced bills.

PUBLIC COMMENT

A sign-in sheet was passed around and all present were requested to sign in (attached). There were no comments from those in attendance.

CEMETERY BOARD REPORT - Jack Ferguson

Superintendent Lagrou reported that spring clean-up still needs to be completed in McGormley Cemetery. Typically, grave blankets and weathered decorations are removed, and "fresh" items are left alone. Items that are too good to discard are brought back to Conner Park to give those who left them at the cemetery a chance to pick them up.

The trustees signed two deeds:
Deed 19113 – Charles Glover, McGormley Cemetery Section 16, Lot 23, Grave 4
Deed 19114 – Becky Mestrey, McGormley Cemetery Section 13, Lot 12, Grave 8

The Cemetery Board meeting will be Tuesday, May 21, and Mrs. Ickes advised that the legal notice will be published May 1 in the News-Messenger.

Mr. Lagrou informed the trustees that he had recently been contacted by a person about the Oakwood Cemetery Association. At their upcoming meeting there will be a vote whether to keep the cemetery or turn it over to the township. Discussion took place regarding the rules that govern that association and the ability to vote based on lot owner/heir status. Reportedly, the Ross High School football team went to Oakwood Cemetery to assist in cleanup today.

ZONING INSPECTOR REPORT - David Bain, Zoning Inspector
Mr. Bain reviewed the Ballville Township Zoning Report from April 16, 2019, which was entered into the township's meeting minutes.

He also advised that there is a Zoning Commission meeting tomorrow.

Mrs. Ickes advised that acceptance forms have been received from Harold Ingram, for his appointment to the Board of Zoning Appeals as an alternate, and from Jim Miranda as an alternate to the Board of Zoning Commission.

Mr. Stotz made a motion, seconded by Mr. Geyer, to accept the resignations of Dave Schwartz (alternate) and Bill Guhn, member, of the Board of Zoning Commission, who resigned to have more time with their young families. Upon a vote, Mr. Geyer – Yes; Mr. Kusmer – Yes; and Mr. Stotz – Yes; the motion passed.

The Liberty Center annexation into the City of Fremont has been finalized and the building is now entirely inside the City of Fremont city limits. The jagged pattern of jurisdictional lines was discussed.

Mr. Stotz made a motion, seconded by Mr. Geyer, to move Board of Zoning Commission alternates Tom Ackerman and Jim Miranda to regular members. Upon a vote, Mr. Geyer – Yes; Mr. Kusmer – Yes; and Mr. Stotz – Yes; the motion passed.

The two alternate positions on the Board of Zoning Commission are now vacant and will need to be filled.

PARKS BOARD REPORT - Bill Lagrou
Mr. Wood was absent from tonight's meeting for personal reasons.

Mr. Lagrou took well water samples today and expects to open the restrooms by Thursday this week.

Two trees that are planted in Conner Park were purchased for memorials and the donors will purchase their own memorial plaques.

The Easter Egg Hunt this past Saturday was a great deal of fun for township children. The Easter Bunny was there, along with approximately 60 children who found 1,200 candy-filled eggs within 10 minutes!

The fiscal officer sent a letter to a person who wrote a check on a closed account for a shelterhouse fee for a May 5 date. Discussion took place on the township's bad check fee amount and the loss to the township if the check is not taken care of, and whether the shelterhouse can be reserved by someone else now.

Chairman Kusmer next discussed the Chudzinski-Johannsen Park signs. He has obtained pricing and found that Ideal Shops out of Akron would be $12,630 for four entrance signs to the park, with two signs at each entrance. Performance Signage's estimate came in at $9,100 and is broken down into $7,600 for the Chudzinski-Johannsen Park signs; $1,500 for the Ballville Township 2 ft. medallion signs. The signs are easily maintained and, being made from Corian, fade-proof, split-proof, vandal-proof, and come with a 20 year guarantee. They are cleaned simply by using water. The cost would come from the state grant the township has received, and it will take 4-6 weeks to receive the signs after ordering them. Mr. Kusmer moved, seconded by Mr. Stotz, to purchase the four signs from Performance Signage for $9,100. Upon a vote – Mr. Geyer – No; Mr. Kusmer – Yes; Mr. Stotz – Yes; the motion passed 2-1.

ROAD SUPERINTENDENT REPORT – Superintendent Bill Lagrou

The Buchman Road repaving bid opening is set for Tuesday, May 7, 2019 at 6:00 p.m. Mr. Lagrou advised that the bids should be lower than the estimate since the berms will now be dirt instead of stone aggregate on one side. Mr. Kusmer advised that the plans were changed so that the township will receive the millings from this work.

Discussion took place on the status of millings from county projects.

Mr. Lagrou asked about purchasing township envelopes for the superintendent and the zoning inspector. They are $58.00 a box from Engler Printing. Options will be considered when supplies are lower, including using a rubber stamp instead of imprinted envelopes.

MT Business Machines will be bringing in a copier to try out. Perhaps the township can purchase a refurbished color Ricoh (approximately $2,000.00). Parts are getting hard to find for the current copier because of its age.

Timpe Road water complaints continue, and Mr. Lagrou advised that the township had Adkins out there recently. Adkins could not even get the camera through the pipe, so they did not charge the township. Kim Wright is seeking help with her property, but the township cannot resolve her private property issues. The previous homeowner is deceased. Mr. Lagrou would like to meet with Carlos Baez out there to seek mitigation of the problems. It is suspected that there are broken clay tiles involved.

The township has installed a 20 ft. – 8 inch section of pipe to correct a broken clay tile line on Twp. Rd. 189 off of Darr Rd.

Bender Communications has given the township a ballpark estimate for re-programming the township's four sirens – one American and three Federals – on a time and material basis with an hourly rate of $105.00. Superintendent Lagrou and the trustees estimate no more than $2,000.00 total. Bender wants a township person there the whole time and they need a lift to the sirens, which the township can provide. Atul (IT) from Sandusky County told Mr. Lagrou that Bender should be able to do all of the township's work. The siren work on CR 41 may require blocking traffic.

Mr. Geyer made a motion, seconded by Mr. Stotz, to hire Bender Communications to reprogram the township's four sirens at an amount estimated to be no more than $2,000.00 on a time and material basis. Upon a vote, Mr. Geyer – Yes; Mr. Kusmer – Yes; Mr. Stotz – Yes; the motion passed.

Morton Salt will be delivering the township's last load(s) of salt for the City of Fremont to store.

Superintendent Lagrou asked the trustees if there could be an Executive Session to discuss personnel before the meeting was over tonight**.**

OLD BUSINESS

Chairman Kusmer advised that he has a quote coming for the township's MORE grant and upgrades to the township's computers as suggested by OTARMA.

NEW BUSINESS

Mr. Geyer made a motion, seconded by Mr. Stotz, to renew memberships in the Sandusky County Township Association, which is a cost of $300.00. Upon a vote, Mr. Geyer – Yes; Mr. Kusmer – Yes; Mr. Stotz – Yes; the motion passed.

A few questions were asked about trustee elections this year and the township's May 7 General Fund Levy on the ballot. Mr. Kusmer advised that the township cannot spend any money on the levy.

At 6:40 p.m., Mr. Stotz made a motion, seconded by Mr. Geyer, to enter into Executive Session to discuss personnel matters. Upon a roll call vote, Mr. Geyer – Yes; Mr. Kusmer – Yes; Mr. Stotz – Yes; the motion passed. The trustees entered into Executive Session with Mrs. Ickes and Mr. Lagrou.

At 7:00 p.m., Mr. Geyer made a motion, seconded by Mr. Stotz, to leave Executive Session and return to the regular meeting. Upon a roll call vote, Mr. Geyer – Yes; Mr. Kusmer – Yes; Mr. Stotz – Yes; the motion passed and the trustees returned to the regular meeting.

It was discussed that full-time employee Bryan Myers plans to leave the township's employment soon, and the township will be conducting interviews for that position and seasonal employees.

The new Employee Handbook was discussed, and discussion turned to full-time hourly employee compensation. The trustees and Mr. Lagrou will return on May 7 to discuss this matter further. Job descriptions will also be submitted by employees who currently perform those duties.

Purchase orders and checks for bills were signed by the trustees at this meeting**.**

There being no further business, it was moved by Mr. Stotz, seconded by Mr. Geyer, to adjourn the meeting at 7:45 p.m. Upon a vote, Mr. Geyer - Yes; Mr. Kusmer - Yes; Mr. Stotz – Yes; the motion passed and the meeting was adjourned.

Respectfully submitted,

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Ellen K. Ickes, Fiscal Officer

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W. Robert Kusmer, Chairman