BALLVILLE TOWNSHIP TRUSTEES – REGULAR MEETING
BALLVILLE TOWNSHIP HOUSE
TUESDAY, SEPTEMBER 3, 2019 – 5:30 P.M.

The meeting was called to order at 5:30 p.m. with Chairman W. Robert Kusmer leading the Pledge of Allegiance. Also present were Trustees Richard A. Geyer and Philip F. Klausz, along with James Barney of Kocher & Gillum, Solicitor.

Moved by Mr. Geyer, seconded by Mr. Klausz, that the minutes of the August 20, 2019 meeting be approved as written. Upon a vote, Mr. Geyer - Yes; Mr. Klausz –Yes; Mr. Kusmer – Yes; the motion carried.

Ellen Ickes, Fiscal Officer, provided printed financial reports to the trustees: Appropriation Status, Payment Listing, Receipt Listing, Fund Status, Cash Summary by Fund, Resources Available for Appropriation, and Comparison of Budget and Appropriated. A verbal financial report was given as follows for today's meeting:

Total bills: .....$ 135,502.47

Total receipts: .....$ 344,404.44

Cash total in all funds: .....$ 1,378,389.24

Mrs. Ickes advised that the second half property tax settlement has been received, and Ballville Volunteer Fire Department is being paid today for their semi-annual payment. It was moved by Mr. Klausz, seconded by Mr. Geyer, that the financial report be approved and the bills be paid. Upon a vote, Mr. Geyer – Yes; Mr. Klausz – Yes; Mr. Kusmer –Yes; the motion carried.

The trustees reviewed account activity for the Staples credit cards for the last billing period, and Chairman Kusmer signed the credit card attestation(s). Payment by check is included in the above referenced bills.

Mrs. Ickes and the trustees briefly reviewed the recent property tax settlement breakdown and the rollbacks that the township will receive from the state on levies passed prior to 2012. Chairman Kusmer advised that the road levy renewal on the November ballot will include a rollback if passed on the November 5 ballot.

PUBLIC COMMENT
A sign-in sheet was passed around and all present were requested to sign in (attached).

CEMETERY BOARD REPORT - Jack Ferguson and Jim Gillis
Mr. Gillis said all the cemeteries are looking pretty healthy right now.

Mr. Lagrou has two deeds for Monica Heath - two new graves and two replacement graves. Ms. Heath had asked for a transfer of two graves, from Lot 24, Section 13, Grave 7 & 8, to two graves closer to her family's graves, as discussed at the last meeting. The deed for these original graves will be pulled since they are being replaced in this transfer.

The trustees signed two deeds for Ms. Heath:
McGormley Cemetery, Section 12, Lot 20, Grave 3 & 4
McGormley Cemetery, Section 12, Lot 17, Grave 7 & 8

Mr. Lagrou discussed Anstead Construction doing sealing work at the McGormley Cemetery veterans' monument, and power washing that needs to be done.

Kusmer said the cemetery grant application was received by the Department of Commerce, and he received a request from them asking for information on the last interment at Hill Cemetery. Mr. Kusmer walked the cemetery and advised that it was in 1905. The township has asked for $1,000.00 toward the quiet title legal work in order for the township to have a title to the cemetery.

HEALTH DEPT.
Trustee Geyer spoke about the August 27 meeting with the county commissioners and township officials. He stated that Trustee Kusmer presented a good case about the adverse impact the Health Department's assessment will have on townships. There was good attendance, and all three Ballville Township trustees and fiscal officer attended. Discussion took place. The county commissioners did not make a commitment, but are out promoting passage of the levy. It does not appear that the Health Department has discussed spending cuts at all. Mr. Kusmer updated the Ohio Township Association (OTA) on the commissioners' meeting. The OTA is working on the issue of health department assessments with two state representatives, both of whom were township trustees previously. Discussion on transparency with the Health Department took place. Mr. Kusmer has advised that the townships will fight if the Health Department comes after townships' money.

ZONING INSPECTOR REPORT - David Bain, Zoning Inspector
Mr. Bain reviewed the Ballville Township Zoning Report from September 3, 2019, which was entered into the township's meeting minutes.

Discussion took place on several of the problem properties. Trustee Kusmer stated that zoning is not effective if it is not enforced.

Solicitor Barney was asked about a boilerplate letter for zoning issues. The township has one already for junk vehicles, but there are other situations that need to be addressed.

Mr. Barney said the township can have one of the problem properties cleaned up and the expenses can be put on the owner's property taxes; however, the township cannot fine the person in that case. After discussion, Chairman Kusmer advised that he will contact the City of Fremont prosecutor for criminal action (fines) when appropriate.

Solicitor Barney advised that a certified letter should be sent to Tim Pollard on Bartson Road. The vehicles on the property have to be inoperable as part of the criteria for junk vehicles. Discussion took place regarding enforcing the township's resolution on his violations. Solicitor Barney will prepare a letter for the zoning inspector to send.

Trustee Geyer asked about a fallen tree at Robert & Cole. It split in half and has just been left there, still attached to itself, and tall grass is growing under the fallen part. This is not in the township's right-of-way.

Mrs. Ickes passed out the township roster. Currently, the Board of Zoning Commission does not have enough members to have a quorum. Two members and two alternates are needed. The Zoning Appeals board has all of the positions covered, but the Parks Board needs one person.

PARKS BOARD REPORT - Bill Lagrou and Kerry Wood
Mr. Lagrou is signed up for the required water training classes. He got a lower rate for the water class, $180 instead of $205, and he is taking both classes.

The township crew did not get into the trench class discussed at the last meeting. Mr. Lagrou will attempt to get all signed up for the training in March.

The Ovarian Cancer 5K run is this weekend in Conner Park, and the Kreilick No Brainer 5K run will be held in October.

Mr. Lagrou double-checked on porta-johns this winter in Conner Park if the trustees want them. The trustees indicated that they do not want them.

Construction started on the Chudzinski Johannsen Park roadway. Chairman Kusmer advised that no pond will be constructed because they found rock about two feet deep. They also ran into rock in parts of the roadways. Overall, so far, so good. The entrance on Rice Rd. is completed, and can be driven on if needed. Instead of a pond, the township is considering work on two parking lots and a stream in the park while the equipment is already there for the roadways. Installation of tile under the road was discussed. Work has been steady since it began last week.

ROAD SUPERINTENDENT REPORT – Superintendent Bill Lagrou
Issue II is going good and he has most of the signatures needed, and only needs the Sandusky Township trustees and the York Township fiscal officer. Mr. Kusmer said Ballville has been the lead for Issue II projects since 2010, which has resulted in bringing back $1.5 million to the townships, $300,000 for Ballville.

Mr. Lagrou will get the packet for the bid to the Sandusky County Engineer Friday before the deadline time.

The Timpe Road easement was discussed regarding the work to be done at Kim Wright's property. Dave Zimmerman has not been able to give Mr. Lagrou a timeframe when work can start.

Superintendent Lagrou advised that, about 2:00 today, Chad Myers and Ken Hoffman were out berming on a narrow country road – Mr. Hoffman was driving the truck and let a car pass him. Mr. Myers was on the back of the truck berming. The truck was hit by the car and the car's fender was ripped off. There was no impact felt by the township's employees who were in/on the township's heavy truck, and there were no injuries to the township employees. The young driver of the vehicle drove off and later returned to the scene. The Ohio State Patrol responded to the accident. Mr. Hoffman went to HealthLink for drug testing since he was driving the township's truck. Mr. Lagrou again stressed that there were no injuries and no damage. Lagrou will complete an injury form. All the lights, etc. were working on the township's truck in involved in this accident.

Superintendent Lagrou advised that Chad Myers should have his CDL soon.

Discussion took place on the township's meticulous testing of vehicles. They are tested every day against an extensive checklist before they go out.

OLD BUSINESS

The golf carts on township roads resolution, passed August 20, 2019, does not need to be published in the newspaper, and the resolution was effective immediately, per Solicitor Barney. Golf carts can be driven if street legal.

NEW BUSINESS

Mrs. Ickes advised that OPERS has made a membership determination regarding the township's volunteer zoning and parks board members. OPERS membership is required of volunteer, non-compensated zoning and parks board members. Mrs. Ickes advised that a letter will be going out to board members to advise of this determination, made by OPERS following the June 18, 2019 passage of the township's new handbook. Discussion took place.

NEW BUSINESS

Mr. Geyer made a motion, seconded by Mr. Klausz, to pass the cooperation agreement for next year's Issue II project between five townships: Ballville, Green Creek, Sandusky, Townsend, and York. The motion passed following a roll call vote: Mr. Geyer - Yes; Mr. Klausz – Yes; Mr. Kusmer – Yes; as Resolution 2019-23:

RESOLUTION 2019-23

COOPERATION AGREEMENT – 2020 TOWNSHIP ROAD REPAVING PROJECT
(Issue II Ballville, Green Creek, Sandusky, Townsend, and York Townships)

Mr. Geyer made a motion, seconded by Mr. Klausz for a transfer from the General Fund to the River Drive Lighting Assessment Fund to help with cash into the 2020 calendar year. The motion passed following a roll call vote: Mr. Geyer - Yes; Mr. Klausz – Yes; Mr. Kusmer - Yes; as Resolution 2019-24:

RESOLUTION 2019-24
A RESOLUTION OF THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP TO REALLOCATE $110.00 WITHIN FUND 1000, GENERAL FUND, AND TRANSFER SAID MONIES FROM FUND 1000 GENERAL FUND TO 2401 SPECIAL ASSESSMENT FUND FOR A SUPPLEMENTAL APPROPRIATION WITHIN THE SPECIAL ASSESSMENT FUND OF $110.00 (River Drive Lighting Asssessment)

Mr. Geyer made a motion, seconded by Mr. Klausz for appropriating $80.00 to a line item established for donations received in memory of deceased trustee, Dave Stotz. The motion passed following a roll call vote: Mr. Geyer - Yes; Mr. Klausz – Yes; Mr. Kusmer – Yes; as Resolution 2019-25:

RESOLUTION 2019-25
A RESOLUTION OF THE BOARD OF TRUSTEES OF BALLVILLE TOWNSHIP TO REALLOCATE AMONG ACCOUNT LINE ITEMS WITHIN THE GENERAL FUND ($80.00 to Dave Stotz Memorial Fund, 1000-610-599-0023)

Mr. Lagrou was approached by someone who worked for the township in the past to see if he could come back to work part-time. This person has a CDL and could also help with snowplowing. No action was taken by the trustees.

The August 31, 2019 Bank Reconciliation, purchase orders and checks for bills were signed by the trustees at this meeting.

There being no further business, it was moved by Mr. Klausz, seconded by Mr. Geyer, to adjourn the meeting at 6:50 p.m. Upon a vote, Mr. Geyer - Yes; Mr. Klausz – Yes; Mr. Kusmer - Yes; the motion passed and the meeting was adjourned.

Respectfully submitted,

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Ellen K. Ickes, Fiscal Officer

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W. Robert Kusmer, Chairman