



**ZONING PERMIT APPLICATION**  
**BALLVILLE TOWNSHIP**

**Ballville Township**  
**2220 Tiffin Road**  
**Fremont, Ohio 43420**  
**419-332-7830**

Permit No. \_\_\_\_\_  
Date \_\_\_\_\_

**Property Location** \_\_\_\_\_  
**Subdivision** \_\_\_\_\_ **Lot No.** \_\_\_\_\_  
**Existing Use** \_\_\_\_\_ **Zoning District** \_\_\_\_\_

**APPLICATE** \_\_\_\_\_ **Address** \_\_\_\_\_  
City \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_  
Phone \_\_\_\_\_ **E-mail** \_\_\_\_\_

**OWNER** \_\_\_\_\_ **Address** \_\_\_\_\_  
City \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_  
Phone \_\_\_\_\_ **E-mail** \_\_\_\_\_

**CONTRACTOR** \_\_\_\_\_ **Address** \_\_\_\_\_  
City \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_  
Phone \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Type of Construction**  
New \_\_\_\_\_ **Alteration** \_\_\_\_\_ **Addition** \_\_\_\_\_ **Sign** \_\_\_\_\_  
accessory bldg. \_\_\_\_\_ **Fence** \_\_\_\_\_ **Swimming Pool** \_\_\_\_\_ **Other** \_\_\_\_\_

**Proposed Usage**  
single family \_\_\_\_\_ **multi-family** \_\_\_\_\_ **commercial** \_\_\_\_\_ **business** \_\_\_\_\_  
industrial \_\_\_\_\_

**Lot Size**  
**Frontage** \_\_\_\_\_ **Width** \_\_\_\_\_ **Depth** \_\_\_\_\_

**Existing Structure Square footage**  
**First Floor** \_\_\_\_\_ **Second Fl** \_\_\_\_\_ **Garage** \_\_\_\_\_ **Porch** \_\_\_\_\_  
**Accessory Bldg** \_\_\_\_\_ **Deck** \_\_\_\_\_

**Proposed Structure**  
**Square footage** \_\_\_\_\_  
**Size** **Length** \_\_\_\_\_ **Width** \_\_\_\_\_ **Height** \_\_\_\_\_  
**Setback from road right of way** \_\_\_\_\_ **Rear yard clearance** \_\_\_\_\_  
**Left side clearance** \_\_\_\_\_ **Right side clearance** \_\_\_\_\_

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**OWNER** \_\_\_\_\_ **Address** \_\_\_\_\_

**SITE PLAN**

**Permit No.** \_\_\_\_\_  
**Date** \_\_\_\_\_

A drawing shall be prepared by the owner and part of the permit.

**SITE PLAN:**

THE DRAWING SHALL SHOW THE FOLLOWING BUT NOT LIMITED TO.

- 1. SHOW EXISTING BUILDING SIZES AND SQUARE FOOTAGE.
- 2. SHOW ALL EXISTING AND PROPOSED MEASUREMENTS
- 3. SHOW PROPOSED STRUCTURE MEASUREMENTS AND SQUARE FOOTAGE.
- 4. SHOW EXISTING ROADS, R/W, AND DRIVEWAYS.
- 5. DRAW TO SCALE AND SHOW NORTH ARROW.

A large rectangular area filled with a fine grid of small squares, intended for the site plan drawing. The grid is approximately 40 units wide and 60 units high.

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**PROPERTY OWNER'S RESPONSIBILITIES FOR ZONING PERMITS**

Any structure built on an easement is done at the property owner's risk.

By signing the permit you give the zoning inspector permission to enter onto the property to verify the new construction meets the zoning permit.

It is recommended the property owner get a boundary survey if the property lines are not verified. The property owner builds at their own risk if property cannot be verified. The structure can be altered or removed if found not to conform to the permit if property lines are established after the fact.

Ballville Township does not verify existing subdivision or building covenants established on the property by others. The permit is only to verify Ballville Township zoning. Private covenants and restrictions are up to the property owner.

Errors or misstatements or misrepresentation of the fact by the applicant and or property owner shall cause suspension, revocation and or removal of a structure built on faulty information.

The property owner has 24 months to complete the project per the permit. 50% of the structure shall be finished within 12 months. If these deadlines are not met, the permit can be suspended, revoked and or removal of the structure.

**PENALTIES FOR VIOLATION**

Violation(s) of this Zoning Resolution, in accordance with the Ohio Revised Code, shall be considered a misdemeanor, and upon conviction thereof, the responsible person(s) may be fined no more than one hundred dollars, (\$100.00) for each offense. Each day the violation continues may be deemed a separate offense.

The undersigned hereby applying for a zoning permit, agrees the application issued is based on true statements. Any misstatements, errors or misrepresentation of the facts shall cause the revocation of the zoning certificate. I hereby certify the information and statements given on this application and the drawing submitted as part of the application are to the best of my knowledge, true and correct.

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Applicant Signature

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Date

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Date \_\_\_\_\_

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**ZONING CERTIFICATE**

Upon the basis of this application the statements in which are made a part hereof, the proposed usage [is or is not] found to be in accordance with the Township Zoning Resolution and is hereby approved for Zoning District \_\_\_\_\_ .

If application is rejected, the reason for this rejection is \_\_\_\_\_  
\_\_\_\_\_

Date application Received \_\_\_\_\_  
Date application is acted upon \_\_\_\_\_

Fee Paid \$ \_\_\_\_\_ Cash/ Check # \_\_\_\_\_

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Ballville Township Zoning Inspector

Date